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# Application for a licence to keep or train animals for exhibition

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Please complete all the questions in the form.  
If you have nothing to record, please state "Not applicable" or "None"

## 1 Type of Application

1.1 Application Type	New / Renewal
1.2 Existing licence number	

## 2a Agent

2.1 Are you an agent acting on behalf of the applicant?	Yes / No <b>If no, go to 3.1</b>
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## 2b Further information about the Agent

2.2 Name	
2.3 Address Postcode	
2.4 Email	
2.5 Main telephone number	
2.6 Other telephone number	

## 3 Applicant details

3.1 Name	
3.2 Address Postcode	



3.3 Email	
3.4 Main telephone number	
3.5 Other telephone number	
3.6 Date of Birth (DD/MM/YYYY)	

## 4a Application Business

4.1 Is your company registered with companies house?	Yes / No <b>If no, go to 4.3</b>
4.2 Business Name	
4.3 Registration Number	
4.4 Is your business registered outside the UK?	Yes / No
4.5 VAT Number	
4.6 Legal status of the business	
4.7 Your position in the business	
4.8 The country where your head office is located.	

## 4b Business Address

This should be your official address – The address required of you by law to receive all communication.

4.9 Building name or number	
4.10 Street	
4.11 District	
4.12 City or Town	
4.13 County or administrative area	
4.14 Post Code	
4.15 Country	

## 5 Type of business/performance

(Please tick)

5.1 TV/Film/Social Media	
5.2 Theatre	
5.3 Circus using domestic animals	
5.4 Exhibiting Animals	

5.5 Animal Encounters	
5.6 Birds of Prey shows/exhibits	
5.7 Other please state	

## 6 Application Details

6.1 Have you been registered/licenced before?	Yes / No If no, go to 6.3
6.2 Local Authority where registered/licenced	
6.3 Give details of registration e.g type and numbers of animals, type of performance or exhibition.	

## 7 Further information about the applicant

7.1 Stage name (if any)	
7.2 Nationality	
7.3 Date of birth	

## 8 Animals to be trained

8.1 Name of premises/trading name	
8.2 Address of premises Postcode	
8.3 Telephone number of premises	
8.4 Email address	

## 9a Kinds of animal to be trained and the number of each kind

9.1 Kind of animal	
9.2 Number	
9.3 Add another kind of Animal?	Yes / No If no, go to 10.1

## 9b 2<sup>nd</sup> Kind of animal

9.4 Kind of animal	
9.5 Number	
9.6 Add another kind of Animal?	Yes/No If no, go to 10.1

### 9c 3<sup>rd</sup> Kind of animal

9.7 Kind of animal	
9.8 Number	

9.9 If you intend to train further kinds of animals, please attach a separate list of these animals and the numbers of each.

### 10a Kinds of animal to be exhibited/Encounter and the number of each kind

10.1 Kind of animal	
10.2 Number	
10.3 Add another kind of Animal?	Yes / No If no, go to 11.1

### 10b 2<sup>nd</sup> Kind of animal

10.4 Kind of animal	
10.5 Number	
10.6 Add another kind of Animal?	Yes/No If no, go to 11.1

### 10b 3<sup>rd</sup> Kind of animal

10.7 Kind of animal	
10.8 Number	

10.9 If you intend to exhibit further kinds of animals, please attach a separate list of these animals and the numbers of each.

## 11 Proposed Performance or Encounter

11.1 Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part in the performance. If it is an animal encounter please give details of what type of encounter and where these are to take place.	
11.2 Approximate duration of the performance (s)	
11.3 Number of times the performance will be given in one day.	
11.4 How will the animals be transported?	
11.5 Where are the animals to be kept when not performing or being exhibited?	

## 12 Veterinary surgeon

12.1 Name of usual veterinary surgeon	
12.2 Company name	
12.3 Address	
12.4 Telephone number	
12.5 Email address	

## 13a Emergency key holder (at least one must be nominated)

13.1 Name	
13.2 Position/job title	
13.3 Address Postcode	
13.4 Daytime telephone number	

13.5 Evening/other telephone number	
13.6 Email address	
13.7 Add another person?	Yes/No If no, go to 14.1

## 13b Emergency key holder 2

13.8 Name	
13.9 Position/job title	
13.10 Address	
13.11 Daytime telephone number	
13.12 Evening/other telephone number	
13.13 Email address	

## 14 Public liability insurance

14.1 Do you have public liability insurance?	Yes/No If no, go to 15.1
14.2 Please provide details of the policy.	
14.3 Insurance company	
14.4 Policy number	
14.5 Period of cover	
14.6 Amount of cover (£)	
14.7 Please state what steps you are taking to obtain such insurance	

## 15 Disqualifications and convictions

Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:	Circle Yes / No
15.1 Keeping a pet shop?	Yes / No
15.2 Keeping a dog?	Yes / No
15.3 Keeping an animal boarding establishment?	Yes / No
15.4 Keeping a riding establishment?	Yes / No
15.5 Having custody of animals?	Yes / No

<b>Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:</b>	<b>Circle Yes / No</b>
15.6 Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes / No
15.7 Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No

15.8 If yes to any of these questions, please provide details.	
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## 16 Additional details

Please check local guidance notes and conditions for any additional information which may be required

16.1 Additional information which is required or may be relevant to the application	
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## Declaration section

### 17 General/Specific Licence Conditions and Guidance

All applicants to tick that they have read the applicable general and specific licence conditions & guidance

17.1 Performing Animals - Tick to confirm read	
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### 18 Additional Information

Please attach the following Information (Please tick to confirm attached to the application)

18.1 A plan of the premises	
18.2 Insurance policy	
18.3 Qualifications and/or evidence of experience – see General Condition 4.2	
18.4 Staff Training Policy – see General Condition 4.3	

18.5 Written procedures – see General Conditions 9.1	<ul style="list-style-type: none"> <li>• Feeding regime</li> <li>• Cleaning regime</li> <li>• Transportation</li> <li>• Prevention of, and control of the spread of disease</li> <li>• Monitoring and ensuring the health and welfare of all animals</li> <li>• Death of escape of an animal</li> <li>• Care of animals following suspension or revocation of the licence and following an emergency.</li> </ul>
18.6 Emergency Plan – see General Condition 10	
18.7 Fee – Application and Inspection Fee to be paid. Licence fee and vet fees (new only) to be paid after inspection before grant of the licence	

## 19 Declaration

This section must be completed by the applicant. If you are an agent, please ensure this section is completed by the applicant.

I am aware of the provisions of the relevant Act and licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.

19.1 Signing this box indicates you have read and understood the above declaration	
19.2 Full Name	
19.3 Capacity	
19.4 Date of signing (DD/MM/YYYY)	