

# Forward Plan

Period Covered: 1 January to 30 April 2025

This document is the Forward Plan of the Cabinet of Elmbridge Borough Council and contains matters which the Leader of the Council has reason to believe will be the subject of consideration by the Cabinet or an Individual Cabinet Member, during the period shown above. Items on the Forward Plan include

🗝 Key Decisions defined as those decisions which are likely:

1. to result in the Council incurring expenditure which is, or the making of savings which are significant having regard to the Council’s budget for the service or function to which the decision relates; or
2. to be significant in terms of its effects on communities living or working in the area comprising two or more wards (or electoral divisions) in the area of the Council

🔒 All other items determined by the Cabinet are non-key decisions but still important issues

**🞼** Recommendations to Council which are matters the Cabinet does not have the authority to determine

*It should be noted that dates for items to be considered may be subject to change.*

Members of the public are welcome attend meetings of the Cabinet, except for the consideration of items where it is likely that, in view of the nature of the business to be transacted, confidential / exempt information would be disclosed. Decisions taken by Individual Cabinet Members are also open to the public unless the nature of the business to be transacted would disclose confidential / exempt information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private because the agenda and reports for that meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), and that the public interest in withholding the information outweighs the public interest in disclosing it.

The Forward Plan can be found on the Council’s website www.elmbridge.gov.uk and at the Civic Centre, Esher. For a copy of the Forward Plan, further information on any item contained within the Forward Plan, or details on how to address a Cabinet meeting, please contact Tracey Hulse, Principal Committee and Member Services Officer in the Democratic Services Team on 01372 474175, e-mail: thulse@elmbridge.gov.uk.

Copies of the Cabinet agenda will be available for inspection at the Council Offices, Civic Centre, High Street, Esher, Surrey KT10 9SD at least five clear working days before the date of the meeting and can be accessed via the Council’s website [www.elmbridge.gov.uk](http://www.elmbridge.gov.uk).

**Cabinet Members and their responsibilities - Municipal Year 2024/25**

**Leader – Councillor Mike Rollings**

**Deputy Leader and Leisure, Culture & Commercial Strategy – Councillor Simon Waugh**

**Climate Change, Environmental Services & Sustainability – Councillor Ashley Tilling**

**Community Care – Councillor Gill Coates**

**Finance and Resources – Councillor Jez Langham**

**Housing – Councillor Alex Batchelor**

**Planning – Councillor Caroline James**

**Enterprise, Parking and Local Economy – Councillor Kirsty Hewens**

**Items to be taken to Cabinet / Individual Cabinet Member Decision Making in next four months**

| **Portfolio Holder** | **Item for consideration** | **Type of decision:**  **Key Decision 🗝** Non-Key Decision 🔒For recommendation **to Council 🞼** | **To be discussed in public (PU) /**  **To be discussed in private (PRI)** | **Details of Consultation**  **(if to be undertaken)** | **Anticipated date of consideration by Cabinet /**  **Individual Member** | **Contact Officer** | **Other Committees that have considered this item** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Leader | 2024/25 Performance Monitoring – Q3 | **🞼** | PU |  | 5 February 2025 | Head of Policy & Performance |  |
| Leader | Annual Vision 2030 Refresh - 2025/26 | **🞼** | PU |  | 5 February 2025 | Head of Policy & Performance |  |
| Leader / Finance and Resources | Capital Strategy 2025 to 2045 | **🞼** | PU |  | 5 February 2025 | Head of Finance and Section 151 Officer |  |
| Leader / Finance and Resources | Treasury Management Strategy | **🞼** | PU |  | 5 February 2025 | Head of Finance and Section 151 Officer |  |
| Leader / Finance and Resources | Revenue and Capital Budget and Council Tax 2025/26 | **🞼** | PU |  | 5 February 2025 | Head of Finance and Section 151 Officer |  |
| Finance and Resources | Strategic Risk Register | **🞼** | PU |  | 5 February 2025 | Head of Legal and Governance |  |
| Climate Change, Environmental Services and Sustainability | Waste Service Commissioning Options | **🞼** | PU |  | 5 February 2025 | Strategic Director |  |
| Enterprise, Parking and Local Economy | 30 Minutes Free Off-Street Car Parking Pilot | **🞼** | PU |  | 5 February 2025 | Strategic Director |  |
| Housing | EBC Homes and EBC as residential landlord | **🞼** | PU |  | 5 February 2025 | Head of Housing Services |  |
| Leisure, Culture & Commercial Strategy | Civic Centre | **🞼** | PU |  | 5 February 2025 | Programme Manager – Major Projects |  |
| Leisure, Culture & Commercial Strategy | Elm Grove | **🞼** | PU |  | 5 February 2025 | Strategic Director |  |
| Leisure, Culture & Commercial Strategy | Petition in respect of ‘Save the Thames Ditton Woodland’ | 🔒 | PU |  | 5 February 2025 | Head of Culture, Leisure and Environment |  |
| Leisure, Culture & Commercial Strategy | Property Matters | **🞼** | PRI |  | 5 February 2025 | Head of Assets and Property |  |
| Enterprise, Parking and Local Economy | Enterprise Elmbridge 2025 | 🔒 | PU |  | 19 March 2025 | Head of Policy and Performance |  |
| Leisure, Culture & Commercial Strategy | Property Matters | **🞼** | PRI |  | 19 March 2025 | Head of Assets and Property |  |

**Future items / items to be confirmed**

| **Portfolio Holder** | **Item for consideration** | **Type of decision:**  **Key Decision 🗝** Non-Key Decision 🔒For recommendation **to Council 🞼** | **To be discussed in public (PU) /**  **To be discussed in private (PRI)** | **Details of Consultation**  **(if to be undertaken)** | **Anticipated date of consideration by Cabinet /**  **Individual Member** | **Contact Officer** | **Other Committees that have considered this item** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Leisure, Culture & Commercial Strategy | Drowning Prevention Strategy | 🔒 | PU |  | TBC [ICMDM] | Head of Culture, Leisure & Environment |  |